



## KENSINGTON FIRE PROTECTION DISTRICT

**DATE:** December 18, 2024  
**TO:** Board of Directors  
**RE:** General Manager's Report  
**SUBMITTED BY:** Mary Morris-Mayorga, General Manager

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For 2024, the District continued to advance initiatives in addition to regular operations which are summarized below.

### *Local Hazard Mitigation Plan*

Staff and fire department completed the KFPD Annex to the Contra Costa County Local Hazard Mitigation Plan.

### *New Board Member Appointment*

Staff facilitated the Board's appointment of a new member.

### *New Emergency Preparedness Committee Member Appointments*

Staff facilitated the Board's appointment of two new members.

### *Emergency Preparedness Committee Workplan*

Staff worked with the EPC to develop a work plan which was approved by the Board.

### *Fiscal Analysis of KFPD and Consolidation Fiscal Study*

Staff coordinated with KPPCSD and Ridgeline on completion of these reports.

### *OPEB Actuarial Report*

Staff assisted the District's actuary in the completion of this report.

### *Resident Concerns on Public Safety Building*

Staff coordinated with project consultants to address resident concerns.

### *Surplus Items List Submitted and Approved by Board*

Staff coordinated disposition of surplus items which were no longer usable for the District.

### *Recruitment and Hiring of New Executive Assistant/Board Clerk*

Staff recruited, interviewed, hired, and onboarded a new Executive Assistant/Board Clerk. Welcome Raychel!

### *Public Safety Building*

Staff, consultants, and contractors worked diligently toward completion of this project and the firefighters have moved in!! The Open House is in the planning stages for Saturday, January 18<sup>th</sup> in coordination with the firefighters.