



Tim Barry <tbarry@kensingtonfire.org>

KFPD Strategic Planning Workshop

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To: Tim Barry <tbarry@kensingtonfire.org>, "dlevine@kensingtonfire.org" <dlevine@kensingtonfire.org>

Tim and David,

It was a pleasure to talk with you today.

In terms of scope for the planning workshop, here is what I am thinking:

- Develop questionnaires for participants to work through prior to the workshop
- Hold a 3-4 hour workshop
- Document the results of the workshop in a brief memo

The following people should participate in the workshop:

- The board
- General Manager
- Fire Chief and any key members of the fire department, if the Chief thinks this would be valuable
- Any members of the public that you may want to include (only if they have valuable input – we are not looking for people coming to vent)

The goal of the effort is to set the qualitative decision framework for the District which will serve as the greater context for assessing the results of the fiscal analysis and determining on the further course of action.

As we discussed, the budget for this is \$2,500.

My thinking is that to be effective and efficient, the process outlined above is a good first step. A more serious planning effort is likely to be warranted once you determine on whether you are staying independent or consolidated – there is just too much uncertainty now.

Warmest regards,



Dmitry Semenov | Principal



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