



Hazardous Vegetation Removal Reimbursement Grant Program

APPLICATION / 2025

HAZARDOUS VEGETATION REMOVAL PROGRAM

The Kensington Fire Protection District (KFPD) provides reimbursement funds after removing hazardous plants/debris from Kensington properties to reduce fire loads around properties to help protect your home, your neighbors' homes, and the entire community.

This reimbursement grant program encourages the removal of flammable plants near homes and near streets that will be used in the event of evacuation. Within each awarded grant, each property can be reimbursed for up to \$2,000 based on available funding budgeted for this purpose.

HOW WILL PROJECTS BE PRIORITIZED?

Projects will be rated and prioritized based on the following criteria:

(A) Hazardous Vegetation Types

Removal of highly flammable plants such as bamboo, juniper, eucalyptus, and other species listed on the KFPD Plant List under Highly Flammable Plants. This list is found by visiting www.kensingtonfire.org/plants

(B) Proximity to Structures and Roadway

Hazardous vegetation removal preferably should be within 30 feet of the residence or 10 feet from roadways.

(C) Number of Participants Working Together

Preference will be for projects with 3 or more properties. Reach out to your neighbors and apply together. Designate a Neighborhood Lead to submit the application.

APPLICATION PROCESS

1: One person (Neighborhood Lead) will submit documentation to the KFPD on behalf of neighboring properties participating in the grant application. The applications will identify the participating properties by address and describe the removal work to be performed at each property including cost estimates for the work and photos of the existing conditions.

2: Applications will be reviewed by a committee associated with the KFPD based on a scored rating system, recommendations for grant awards will be forwarded to the KFPD for District Board approval at a regular Board Meeting.

3. Once awarded, the Neighborhood Lead will coordinate the completion of the work and submit final paid invoices to the KFPD for reimbursement. **** REMOVAL WORK COMPLETED PRIOR TO GRANT AWARD IS NOT ELIGIBLE FOR REIMBURSEMENT****



KENSINGTON
FIRE PROTECTION DISTRICT

**HAZARDOUS VEGETATION REMOVAL
REIMBURSEMENT GRANT FORM**

Need assistance? Have questions?

Contact the KFPD Emergency Preparedness Coordinator at prepare@kensingtonfire.org

SUBMIT THIS COMPLETED FORM TO: prepare@kensingtonfire.org

Or fill out an application online by visiting www.kensingtonfire.org/grant

This application is to be filled out by the homeowner/resident (with property owner authorization). Collaborate with your neighbors to form a group, which will increase participation and chances of grant approval. Each participating property in the group requires a separate application. Do not combine properties on an individual form. Designate a "Neighborhood Lead" to be the primary organizer for your group. A group of applications will be considered as one project.

RESIDENT APPLICANT INFORMATION- -

Resident Name: _____

Street Address (Kensington properties only apply): _____

Phone Number: _____ Email: _____

PROJECT DETAILS

Designated Neighborhood Lead Name: _____

Detail the targeted hazardous vegetation and the relative location to the structure and/or roadway:

Hazardous Vegetation Type:

Location of Hazardous Vegetation:
(Select all that apply)

- Plant Name: _____
- Plant Name: _____
- Plant Name: _____
- Plant Name: _____
- Plant Name: _____
- Plant Name: _____

- | | |
|---|---|
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |
| <input type="checkbox"/> w/i 30' of Structure | <input type="checkbox"/> w/i 10' of Roadway |

Removal Service Provider: _____

Quote Estimate: \$ _____ Quote Expiration Date _____

Please include a copy of the quote with your application.

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APPLICATION-PROGRAM TERMS & CONDITIONS

1. Eligibility: 1.1 Applicants must be residents/property owners within the Kensington Fire Protection District. 1.2 The program is specifically intended for the removal of hazardous vegetation from Kensington parcels. 1.3 Hazardous vegetation does not include grasses targeted in the Annual Vegetation Management Standards Inspections performed by the El Cerrito Kensington Fire Department.

2. Grant Amount: 2.1 The program will reimburse up to \$2,000 for documented expenses related to hazardous vegetation removal per qualifying participating parcel. 2.2 Any remaining funds not utilized by the applicant will be returned to the Hazardous Vegetation Removal Reimbursement Grant Fund for future use.

3. Documentation Requirements: 3.1 Applicants must provide valid receipts for vegetation removal incurred during the project period. 3.2 Receipts should indicate the nature of the expenses, such as labor and disposal of hazardous vegetation.

4. Eligible Expenses: 4.1 Eligible expenses are limited to removing and disposing hazardous vegetation. 4.2 Ineligible expenses include general maintenance, hardscaping, and replanting of replacement vegetation. 4.3 Funds are to be used solely for the cost of hazardous vegetation removal as approved.

5. Application Process: 5.1 Applicants must submit a completed application form along with supporting documentation provided by the KFPD. 5.2 The Emergency Preparedness Hazardous Vegetation Removal Reimbursement Grant Program Committee will review applications and determine eligibility based on the provided information. 5.3 Property owners must authorize participation in the grant program. 5.4 Each application shall include: a Neighborhood Lead, participating properties applications, photos, a description of the vegetation to be removed by parcel, cost estimates from the removal contractor, and a timeline for completion. 5.6. KFPD District Board members and Emergency Preparedness Committee members cannot apply for or be part of a grant application. 5.7 District Board members and members of the EPC shall recuse themselves from reviews or recommendations on a submittal if there is a personal connection to a participating parcel. 5.8 Hazardous Vegetation Removal Reimbursement Grant Program Committee will use the following criteria to review and prioritize applications submitted based on available funds:

I: This program focuses on targeting highly flammable plant species such as juniper, bamboo, and eucalyptus and can include plants from the KFPD Hazardous Plant List: (www.kensingtonfire.org/plants).

II: Vegetation to be removed should be within 30 feet of a residence and/or 10 feet from a roadway.

III: To be cost-effective and efficient, this program gives preference, but is not exclusive, to applications with three or more participating parcels.

6. Fund Disbursement: 6.1 Approved grants will be awarded once the reviewing Committee verifies the legitimacy of the scope of work, the District Board approves of the grant award and all documentation has been reviewed and approved by the KFPD General Manager. 6.2 Funds will be distributed via check mailed via United States Postal Service to the applicant's addresses indicated in the application. 6.3 Please allow up to 6 weeks to receive reimbursement upon approval of final project documentation.

7. Grant Fund Management: 7.1 Any funds remaining in the Hazardous Vegetation Removal Grant Program Pool after all eligible applications have been processed will be earmarked for future projects within the Kensington Fire Protection District.

8. Compliance: 8.1 Grant recipients must adhere to all local regulations and guidelines related to hazardous vegetation removal.

9. Amendments: 9.1 These terms and conditions are subject to change at the discretion of the Kensington Fire Protection District. 9.2 Any amendments will be communicated to applicants and posted on the official program website.

By submitting an application, the applicant agrees to abide by these terms and conditions. The Kensington Fire Protection District reserves the right to deny any application that does not meet the specified criteria or fails to comply with the guidelines outlined herein.

ACKNOWLEDGMENT

I hereby certify that the information provided in this form and in any attached documentation is true and correct to the best of my knowledge. I understand that the Kensington Fire Protection District may require additional documentation and that my application may be subject to verification procedures. I acknowledge that the reimbursement is subject to funding availability and program guidelines. I agree to comply with all program requirements and understand that any misrepresentation may result in the denial of my request.

Applicant Signature: _____

Date: _____