



KENSINGTON FIRE PROTECTION DISTRICT

DATE: February 19, 2025
TO: Board of Directors
RE: General Manager's Report
SUBMITTED BY: Mary A. Morris-Mayorga, General Manager

For January and February, the District continues to advance initiatives which are highlighted here that may also be covered under other agenda items.

Annual Audit

The accounting team and auditor, Nigro & Nigro, continue work on completion of the fiscal year 2023-2024 annual audit. We plan to bring the financial statements and audit report to the Board in March.

Emergency Preparedness Committee 2025 Work Plan

The draft 2025 EPC Work Plan was reviewed by the committee with revisions incorporated into the plan which is listed later on the agenda.

Financial Processes

As will be discussed later in this meeting, we are providing a recommended update in financial institution which will allow us to continue refining the overall financial processes.

Neighbor Noise Complaint

We are working with the architect and mechanical engineer on ensuring that the new engine venting system is in compliance with code and noise regulations along with shielding if needed/required.

Open House

The Open House was very successful in attracting a large number of residents from the community for the opportunity to view the renovated Public Safety Building along with many historical items/photos and gain information on emergency preparedness. Thank you to Chief Saylor, Johnny Valenzuela, Raychel Jackson, Jose Castrejon, Tim Barry, and firefighters that assisted before/during/after the event.

Reorganization with KPPCSD

I have met and talked with KPPCSD's Interim General Manager, David Aranda, and legal counsel about a variety of items related to this.

USDA: Community Wildfire Defense Grant, Deadline: February 28, 2025

We have completed several registrations (SAM.gov, Unique Employer Identifier (UEI), identified a comprehensive approach for this grant application, been in contact with the USDA for additional guidance as well as to gain an established grant application link, and plan to submit this by the deadline.

Website

Work continues on this as we will be meeting with Streamline to evaluate website platform capabilities in conjunction with others available that may better facilitate meeting agendas, compliance, etc. In conjunction with that, we are working to organize posted items for ease of access.