



KENSINGTON FIRE PROTECTION DISTRICT

DATE: November 20, 2024
TO: Board of Directors
RE: General Manager's Report
SUBMITTED BY: Mary Morris-Mayorga, General Manager

For October and November, the District continues to advance initiatives which are highlighted here that are not otherwise covered under other agenda items.

Fiscal Analysis

Performed final review of draft consolidated fiscal study. Met with David and Dmitry to review in detail for final presentation to the Boards on November 7, 2024.

Special Joint Board of Directors Meeting with KPPCSD

Dmitry Semenov, Principal of Ridgeline Municipal Strategies, presented the Consolidated Fiscal Study and fielded questions from the Boards as well as public. Following completion of the presentation and discussion, the Boards voted and each approved the study. The Presidents of both Districts have (or are in progress of) establishing an Ad Hoc Committee to work collectively on a detailed concept of a combined district and identify the procedures for creating such a district.

General Administration

- Board – training follow up, emails/requests for information
- Records – Tim is assisting in going through boxes of records to identify which could be digitized for electronic storage of those currently in paper form; call w/vendor for information on
- Meetings – regular/special/BOD and EPC (scheduling, agendas, items)
- Recruitment – Executive Assistant/BOD Clerk interviews held

General Manager Job Description, Goals, Performance Metrics, and Key Performance Indicators

As reported on October 1st, I will begin working on these for Board feedback and hope to have some progress to report in December.