

**KENSINGTON FIRE PROTECTION DISTRICT
AGENDA OF A MEETING OF THE
BOARD OF DIRECTORS**

Date of Meeting: January 14, 2015
Time of Meeting: 7:00 p.m.
Place of Meeting: Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

Please Note: Copies of the agenda bills and other written documentation relating to each item of business referred to on the agenda are on file in the office of the Kensington Fire Protection District Administration Office, 217 Arlington Avenue, Kensington, and are available for public inspection. A copy of the Board of Directors packet can be viewed on the internet at www.kensingtonfire.org/agenda/index.shtml.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Manager, 510/527-8395. Notification 48 hours prior to the meeting will enable the Kensington Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title 1).

7:00 p.m. **CALL TO ORDER**

Directors: Joe de Ville, Nina Harmon, Michael Kassajian, Janice Kosel, and Laurence Nagel

1. **ADOPTION OF CONSENT ITEMS.** Items 3, 4, 5 & 6

All matters listed with the notation "CC" are consent items, which are considered to be routine by the Board of Directors and will be enacted by one motion. The Board of Directors has received and considered reports and recommendations prior to assigning consent item designations to the various items. Copies of the reports are on file in the Fire Protection District Administrative Office at 217 Arlington Avenue and are available to the public. The disposition of the item is indicated. There will be no separate discussion of consent items. If discussion is requested for an item, that item will be removed from the list of consent items and considered separately on the agenda. PLEASE NOTE: Public review copy of the agenda packet is available at the Directors' table at the Board meetings.

2. **ORAL COMMUNICATIONS.** (This place on the agenda is reserved for comments and inquiries from citizens and Board members concerning matters that do not otherwise appear on the agenda. Speakers shall be requested to provide their names and addresses prior to giving public comments or making inquiries.)

CC 3. **APPROVAL OF THE MINUTES.** Approval of the minutes of the regular meeting of December 10, 2014 (APPROVE)

CC 4. **APPROVAL OF MONTHLY A/P VOUCHER - TRANSMITTAL #7** (APPROVE)

CC 5. **APPROVAL OF MONTHLY FINANCIAL REPORT.** November/December 2014 (APPROVE)

CC 6. **APPROVAL OF MONTHLY INCIDENT ACTIVITY REPORT.** December 2014 (APPROVE)

7. **FIRE CHIEF'S REPORT**

- a. Review of operations.
- b. Regional issues and developments.

8. **PRESIDENT'S REPORT**
 - a. 2015 Committee Assignments

NEW BUSINESS

9. Resolution 15-01 – Memorandum of Understanding between the City of Berkeley and the Kensington Fire Protection District for Automatic Aid Response and Exchange of Fire and Emergency Services (ACTION)

10. **BOARD REPORTS**

Informational reports from Board members or staff covering the following assignments:

- a. Finance Committee (Kosel/Nagel): Next meeting January 29, 2015
- b. Public Safety Building (de Ville/Harmon):
- c. Education (Kosel):
- d. Contra Costa County/California Special Districts Assoc. (Nagel/Kassarjian): Next meeting January 26, 2015 agenda
- e. Diablo Fire Safe Council/Interface (Staff):
- f. Correspondence: Thank you emails from staff

ADJOURNMENT. The next regular meeting of the Board of Directors of the Kensington Fire Protection District will be held on Wednesday, February 11, 2015, at 7:00 p.m. at the Kensington Community Center, 59 Arlington Avenue, Kensington, CA 94707.

The deadline for agenda items to be included in the Board packet for the next regular meeting of 2/11/15 is Wednesday, 1/28/15 by 1:00 p.m. The deadline for agenda-related materials to be included in the Board packet is Wednesday, 2/4/15 by 1:00 p.m., Fire Protection District Administration Office, 217 Arlington Ave., Kensington.

IF YOU CHALLENGE A DECISION OF THE BOARD OF DIRECTORS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE BOARD MEETING OR IN WRITTEN CORRESPONDENCE DELIVERED AT, OR PRIOR TO, THE BOARD MEETING

CONSENT CALENDAR

NEW BUSINESS:

Election of Officers for Calendar Year 2015:

Director Kosel opened the nominations for Board President. Kosel nominated Director Nagel. No other nominations were received. Kosel closed the nominations and called for a vote.

AYES: de Ville, Harmon, Kassarjian, Kosel, Nagel
NOES: None
ABSENT: None

Director Kosel opened the nominations for Board Vice President. Kosel nominated Director Harmon. No other nominations were received. Kosel closed the nominations and called for a vote.

AYES: de Ville, Harmon, Kassarjian, Kosel, Nagel
NOES: None
ABSENT: None

Director Kosel opened the nominations for Board Secretary. Kosel nominated Director Kassarjian. No other nominations were received. Kosel closed the nominations and called for a vote.

AYES: de Ville, Harmon, Kassarjian, Kosel, Nagel
NOES: None
ABSENT: None

BOARD REPORTS:

Finance Committee: The Finance Committee will be meeting in January to prepare for a Board review of mid-year finances in February.

Public Safety Building: Navellier said that the structural engineer's report that was discussed in October is included in the packet. The architect should be finishing plans for the remodel/asbestos work in the apparatus bay at the beginning of January so that the District should be able to go out to bid in late January 2015.

CSDA: Nagel was unable to attend the quarterly meeting in October but did attend a committee meeting in November. Dues for the local chapter have been raised from \$50 to \$100 per year. Nagel volunteered to serve on the scholarship committee. Kosel noted that CSDA will be holding its Special District Leadership Conference in January and any Directors that have interest should let Navellier know.

Correspondence: A thank you letter from S. Tatsuno was received.

ADJOURNMENT: The meeting was adjourned at 7:22 p.m.

MINUTES PREPARED BY: Brenda J. Navellier

These minutes were approved at the regular Board meeting of the Kensington Fire Protection District on January 14, 2015.

Attest:

Michael Kassarjian, Board Secretary

TRANSMITTAL - APPROVAL

TO: Auditor Controller of Contra Costa County.
 Forwarded herewith are the following invoices and claims for goods and services received which have been approved for payment:

	KENSINGTON FPD		PY/CY:
	TRANSMITTAL - APPROVAL		BATCH #:
	Invoices		DATE:
			LOCATION #:
			FILENAME:
00982	Delta Dental	1/1/2015	7840 1061
		BE001012891 Jan dental	1,189.07
01169	CalPERS	12/15/14	7840 1061
		14420713 Feb medical	7,913.73
01172	L.N. Curtis	12/03/14	7840 2490
		1337508 - ff equip	4,314.22
01288	Mack5	12/31/14	7840 2490
		2880 - Dec proj mgmt	990.00
01406	KFPD	01/09/15	7840 1061
		Reimburse revolving fund	13,906.37
01634	Vision Service Plan	12/19/14	7840 1061
		00102770001 Jan vision	330.22
02120	City of El Cerrito	01/01/15	7840 2328
		Jan fire protection	197,136.98
TOTAL			225,780.59

Kensington FPD Approval
 Date: 1/1/15
Meredith Apue
 Date: 1/9/15

January 9, 2015

Attachment to Transmittal 0115

Kensington Fire Protection District Revolving Fund 01406

Detailed invoice for reimbursement to the Revolving Fund for payment of the following expenditures:

<u>INVOICE</u> <u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12/10/2014	ICMA - Nov deferred comp	915.68
11/26/2014	Canepa -landscape maint.	120.00
11/22/2014	Comcast - internet	93.95
12/1/2014	State Comp - workers comp ins.	607.38
12/1/2014	All-Ways Green Service - janitorial	105.00
12/3/2014	Caldwell-Roland - roof repair	255.00
12/6/2014	Russell - Oct/Nov accounting	552.50
11/28/2014	Terminix - pest control	109.00
12/17/2014	Payroll processing	126.40
12/17/2014	Payroll - 12/1-12/15/14	2,503.65
12/17/2014	Withholding payroll taxes 12/1-12/15/14	970.29
12/8/2014	EBMUD - water/wastewater	427.33
12/9/2014	Sprint - telephone	64.68
12/6/2014	PG&E - electric	837.32
12/6/2014	PG&E - gas	134.66
12/5/2014	Office Depot - office supplies	139.75
12/10/2014	Pagepoint - website updates	21.00
12/5/2014	AT&T - telephone	435.52
1/2/2015	Payroll processing	54.50
1/2/2015	Payroll - 12/16-12/31/14	2,510.60
1/2/2015	Withholding payroll taxes 12/16-12/31/14	1,060.36
12/23/2014	Pagepoint - website updates	21.00
1/1/2015	All-Ways Green Service - janitorial	105.00
12/22/2014	Comcast - internet	93.95
12/26/2014	Canepa -landscape maint.	120.00
1/1/2015	Bay View Refuse - Jan -April 2015	346.40
12/11/2014	Mechanics Bank - florist	32.85
1/1/2015	Stericycle - medical waste	226.92
1/5/2015	ICMA - Dec deferred comp	915.68
	Total	13,906.37

Please complete the enclosed deposit ticket and mail in the attached envelope to The Mechanics Bank.

Kensington Fire Protection District
Balance Sheet
As of December 11, 2014

Dec 11, 14

ASSETS

Current Assets

Checking/Savings	
Petty Cash	200.00
KFPD Revolving Acct - Gen Fund	4,545.72
General Fund	331,973.99
Special Tax Fund	83,265.29
Capital Fund	4,990.77

Total Checking/Savings	424,975.77
-------------------------------	------------

Accounts Receivable	
Due from County for Reimb.	13,884.66
Accounts Receivable	1,984.52
Advance on Taxes	3,302,383.35
Advance on Supplemental Taxes	44,912.11

Total Accounts Receivable	3,363,164.64
----------------------------------	--------------

Other Current Assets	
Prepaid Services - EC	1,408,947.47
Prepaid Exp.	9,287.73
Prepaid CERBT - Retiree Trust	1,016,315.62
Investments	
Capital Replacement Funds	1,167,332.00
Fire Protect. Contract Reserves	2,360,834.00
Investments - Other	-508,930.19

Total Investments	3,019,235.81
--------------------------	--------------

Total Other Current Assets	5,453,786.63
-----------------------------------	--------------

Total Current Assets	9,241,927.04
-----------------------------	--------------

Fixed Assets	
Equipment	1,057,967.17
Accumulated Depreciation-Equip	-701,991.00
Land	5,800.00
Building and Improvements	2,006,389.30
Accumulated Depreciation - Bldg	-739,375.00
Current Capital Outlay	
Firefighters Qtrs/Equip	2,621.05
Computers/Furniture	1,017.71

Total Current Capital Outlay	3,638.76
-------------------------------------	----------

Total Fixed Assets	1,632,429.23
---------------------------	--------------

TOTAL ASSETS	10,874,356.27
---------------------	---------------

LIABILITIES & EQUITY

Liabilities

Current Liabilities	
Accounts Payable	
Due to Revolving Acct - Gen Fnd	13,884.66
Due to Other - Issued by CCC	31,745.75
Total Accounts Payable	45,630.41

Other Current Liabilities	
El Cerrito Service Contract Pay	1,408,947.47
Wages & PR Taxes Payable	108.33

Total Other Current Liabilities	1,409,055.80
--	--------------

Total Current Liabilities	1,454,686.21
----------------------------------	--------------

Total Liabilities	1,454,686.21
--------------------------	--------------

Kensington Fire Protection District
Balance Sheet
As of December 11, 2014

	<u>Dec 11, 14</u>
Equity	
Fund Equity - General	3,325,448.26
Fund Equity - Capital Projects	548,373.00
Fund Equity - Special Revenue	17,789.00
Fund Equity - Gen Fixed Asset	1,321,009.00
Fund Equity	2,002,744.29
Net Income	2,204,306.51
Total Equity	<u>9,419,670.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,874,356.27</u></u>

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1 through December 11, 2014

	Jul 1 - Dec 11, 14	Jul 1 - Dec 11, 13	\$ Change	% Change
Ordinary Income/Expense				
Income				
Property Taxes	3,203,716.55	2,925,607.33	278,109.22	9.5%
Special Taxes	200,345.40	200,428.40	-83.00	0.0%
Other Tax Income	153.26	148.12	5.14	3.5%
Lease Agreement	0.00	15,757.00	-15,757.00	-100.0%
Interest Income	2,299.21	1,916.82	382.39	20.0%
Salary Reimbursement Agreement	20,708.15	19,877.62	828.53	4.2%
Miscellaneous Income	13,408.57	14,268.11	-857.54	-6.0%
Total Income	3,440,629.14	3,178,001.40	262,627.74	8.3%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,796.45	1,760.39	36.06	2.1%
Contra Costa County Expenses	2,590.36	246.33	2,344.03	951.6%
EI Cerrito Contract Fee	1,006,391.05	983,680.85	22,710.20	2.3%
Water System Improvements	110,000.00	0.00	110,000.00	100.0%
Fire Abatement Contract	0.00	865.00	-865.00	-100.0%
Risk Management Insurance	11,523.00	10,601.00	922.00	8.7%
Professional Fees				
Accounting	2,080.00	1,608.75	471.25	29.3%
Actuarial Valuation	0.00	2,500.00	-2,500.00	-100.0%
Audit	13,025.00	12,000.00	1,025.00	8.5%
Legal Fees	649.08	1,536.30	-887.22	-57.8%
Total Professional Fees	15,754.08	17,645.05	-1,890.97	-10.7%
Wildland Vegetation Mgmt	3,045.00	3,710.00	-665.00	-17.9%
Total OUTSIDE PROFESSIONAL SER...	1,151,099.94	1,018,508.62	132,591.32	13.0%
RETIREE MEDICAL BENEFITS				
PERS Medical	11,649.20	25,632.52	-13,983.32	-54.6%
Delta Dental	1,277.54	3,279.98	-2,002.44	-61.1%
Vision Care	347.54	894.98	-547.44	-61.2%
Total RETIREE MEDICAL BENEFITS	13,274.28	29,807.48	-16,533.20	-55.5%
COMMUNITY SERVICE ACTIVITIES				
Public Education	4,684.70	4,101.48	583.22	14.2%
Comm. Pharmaceutical Drop-Off	773.38	238.14	535.24	224.8%
Vial of Life Program	0.00	114.27	-114.27	-100.0%
Open Houses	253.51	287.48	-33.97	-11.8%
Total COMMUNITY SERVICE ACTIVITI...	5,711.59	4,741.37	970.22	20.5%
DISTRICT ACTIVITIES				
Firefighters' Expenses	1,793.99	0.00	1,793.99	100.0%
Airpacks Expense	0.00	15,561.45	-15,561.45	-100.0%
Staff Appreciation	21.05	0.00	21.05	100.0%
Professional Development	0.00	3,170.29	-3,170.29	-100.0%
Building Maintenance				
Janitorial Service	630.00	624.66	5.34	0.9%
Medical Waste Disposal	1,192.72	1,096.31	96.41	8.8%
Building alarm	100.00	100.00	0.00	0.0%
Gardening service	360.00	360.00	0.00	0.0%
Miscellaneous Maint.	4,929.35	7,252.87	-2,323.52	-32.0%
Total Building Maintenance	7,212.07	9,433.84	-2,221.77	-23.6%
Building Utilities/Service				
Garbage	336.28	284.96	51.32	18.0%
Gas and Electric	2,753.22	3,863.93	-1,110.71	-28.8%
Water/Sewer	855.26	559.50	295.76	52.9%
Total Building Utilities/Service	3,944.76	4,708.39	-763.63	-16.2%
Election	399.18	0.00	399.18	100.0%
Memberships	5,888.00	6,519.00	369.00	6.7%
Office				
Office Expense	876.12	377.33	498.79	132.2%
Office Supplies	556.09	248.73	307.36	123.6%
Telephone	3,087.99	2,518.97	569.02	22.6%
Total Office	4,520.20	3,145.03	1,375.17	43.7%
Total DISTRICT ACTIVITIES	23,779.25	41,538.00	-17,758.75	-42.8%
Staff				
Wages	31,295.00	31,286.60	8.40	0.0%
Longevity Pay	1,000.00	0.00	1,000.00	100.0%
Overtime Wages	135.41	216.59	-81.18	-37.5%
Medical/dental ins compensation	3,250.00	3,000.00	250.00	8.3%
Retirement Contribution	2,378.38	1,564.30	814.08	52.0%
Payroll Taxes	2,480.94	2,410.07	70.87	2.9%
Workers Compensation/Life Ins	1,318.34	1,738.61	-420.27	-24.2%
Payroll Processing	599.50	524.00	75.50	14.4%
Total Staff	42,457.57	40,740.17	1,717.40	4.2%
Total Expense	1,236,322.63	1,135,335.64	100,986.99	8.9%
Net Ordinary Income	2,204,306.51	2,042,665.76	161,640.75	7.9%

**Kensington Fire Protection District
Revenue & Expense Prev Year Comparison**

July 1 through December 11, 2014

	Jul 1 - Dec 11, 14	Jul 1 - Dec 11, 13	\$ Change	% Change
Other Income/Expense				
Other Income				
Transfers In - General	712.41	1,218.21	-505.80	-41.5%
Total Other Income	712.41	1,218.21	-505.80	-41.5%
Other Expense				
Transfers Out - Capital	712.41	1,218.21	-505.80	-41.5%
Total Other Expense	712.41	1,218.21	-505.80	-41.5%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	2,204,306.51	2,042,665.76	161,640.75	7.9%

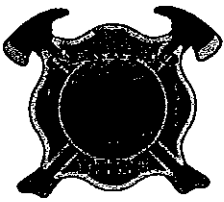
**Kensington Fire Protection District
Revenue & Expense Budget vs. Actual**

July through November 2014

	Jul - Nov 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes	3,198,971.61	2,982,110.00	216,861.61	107.3%
Special Taxes	200,345.40	200,428.00	-82.60	100.0%
Other Tax Income	153.26	0.00	153.26	100.0%
Lease Agreement	0.00	1.00	-1.00	0.0%
Interest Income	2,299.21	1,428.75	870.46	160.9%
Salary Reimbursement Agreement	20,708.15	21,306.69	-600.54	97.2%
Grant Revenue	0.00	0.00	0.00	0.0%
Miscellaneous Income	13,408.57			
Total Income	3,435,884.20	3,205,274.44	230,609.76	107.2%
Expense				
OUTSIDE PROFESSIONAL SERVICES				
LAFCO Fees	1,796.45	1,850.00	-53.55	97.1%
Contra Costa County Expenses	141.12	133.00	8.12	106.1%
El Cerrito Contract Fee	1,006,391.05	1,006,391.25	-0.20	100.0%
Water System Improvements	110,000.00	110,000.00	0.00	100.0%
Fire Abatement Contract	0.00	8,000.00	-8,000.00	0.0%
Risk Management Insurance	11,523.00	11,525.00	-2.00	100.0%
Professional Fees				
Accounting	1,527.50	1,650.00	-122.50	92.6%
Audit	13,025.00	0.00	13,025.00	100.0%
Legal Fees	649.08	12,500.00	-11,850.92	5.2%
Total Professional Fees	15,201.58	14,150.00	1,051.58	107.4%
Wildland Vegetation Mgmt	3,045.00	3,700.00	-655.00	82.3%
Total OUTSIDE PROFESSIONAL SER...	1,148,098.20	1,155,749.25	-7,651.05	99.3%
RETIREE MEDICAL BENEFITS				
PERS Medical	9,985.04	8,320.81	1,664.23	120.0%
Delta Dental	1,064.63	1,064.56	0.07	100.0%
Vision Care	347.54	289.56	57.98	120.0%
Total RETIREE MEDICAL BENEFITS	11,397.21	9,674.93	1,722.28	117.8%
COMMUNITY SERVICE ACTIVITIES				
Public Education	4,684.70	5,416.65	-731.95	86.5%
Comm. Pharmaceutical Drop-Off	773.38	1,250.00	-476.62	61.9%
Vial of Life Program	0.00	0.00	0.00	0.0%
CERT Emergency Kits	0.00	0.00	0.00	0.0%
Open Houses	253.51	750.00	-496.49	33.8%
Community Shredder	0.00	0.00	0.00	0.0%
Total COMMUNITY SERVICE ACTIVITI...	5,711.59	7,416.65	-1,705.06	77.0%
DISTRICT ACTIVITIES				
Firefighter's Apparel	0.00	0.00	0.00	0.0%
Firefighters' Expenses	1,793.99	2,000.00	-206.01	89.7%
Engine Rescue Equipment	0.00	0.00	0.00	0.0%
Staff Appreciation	21.05	0.00	21.05	100.0%
Professional Development	0.00	0.00	0.00	0.0%
Building Maintenance				
Janitorial Service	525.00	625.00	-100.00	84.0%
Medical Waste Disposal	1,192.72	1,665.00	-472.28	71.6%
Building alarm	100.00	250.00	-150.00	40.0%
Gardening service	240.00	500.00	-260.00	48.0%
Miscellaneous Maint.	4,565.35	5,208.30	-642.95	87.7%
Total Building Maintenance	6,623.07	8,248.30	-1,625.23	80.3%
Building Utilities/Service				
Garbage	336.28	305.00	31.28	110.3%
Gas and Electric	3,361.16	3,002.05	359.11	112.0%
Water/Sewer	855.26	438.32	416.94	195.1%
Total Building Utilities/Service	4,552.70	3,745.37	807.33	121.6%
Election	399.18	0.00	399.18	100.0%
Memberships	5,888.00	5,800.00	88.00	101.5%
Office				
Office Expense	876.12	1,458.30	-582.18	60.1%
Office Supplies	556.09	1,041.65	-485.56	53.4%
Telephone	2,994.04	2,768.75	225.29	108.1%
Total Office	4,426.25	5,268.70	-842.45	84.0%
Total DISTRICT ACTIVITIES	23,704.24	25,062.37	-1,358.13	94.6%

Kensington Fire Protection District
Revenue & Expense Budget vs. Actual
 July through November 2014

	Jul - Nov 14	Budget	\$ Over Budget	% of Budget
Staff				
Wages	31,295.00	31,295.80	-0.80	100.0%
Longevity Pay	1,000.00	1,000.00	0.00	100.0%
Overtime Wages	135.41	541.65	-406.24	25.0%
Vacation Wages	0.00	0.00	0.00	0.0%
Medical/dental ins compensation	3,250.00	3,250.00	0.00	100.0%
Retirement Contribution	2,378.38	2,379.15	-0.77	100.0%
Payroll Taxes	2,480.94	2,593.00	-112.06	95.7%
Workers Compensation/Life Ins	710.96	1,800.00	-1,089.04	39.5%
Payroll Processing	545.00	575.00	-30.00	94.8%
Total Staff	41,795.69	43,434.60	-1,638.91	96.2%
Contingency	0.00	10,416.65	-10,416.65	0.0%
Total Expense	1,230,706.93	1,251,754.45	-21,047.52	98.3%
Net Ordinary Income	2,205,177.27	1,953,519.99	251,657.28	112.9%
Other Income/Expense				
Other Income				
Transfers In - General	712.41			
Total Other Income	712.41			
Other Expense				
Transfers Out - Capital	712.41			
Total Other Expense	712.41			
Net Other Income	0.00			
Net Income	2,205,177.27	1,953,519.99	251,657.28	112.9%



EL CERRITO FIRE DEPARTMENT

Memorandum

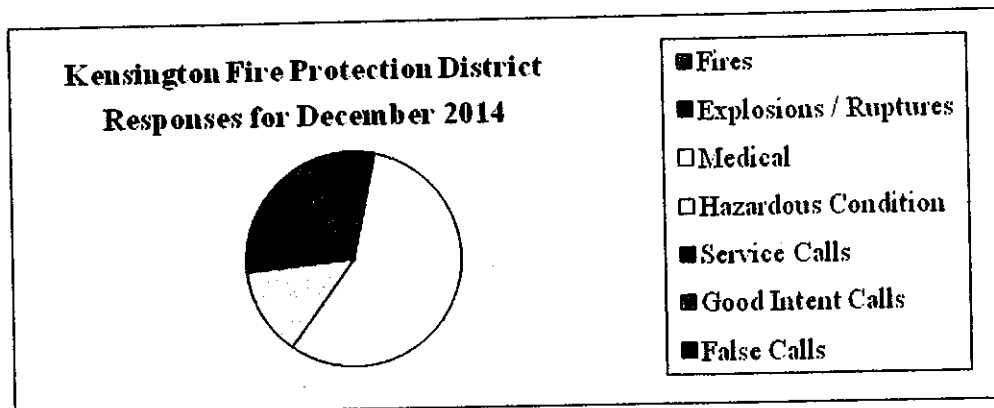
January 2, 2015

TO: Kensington Fire Protection District Board Members
FROM: Laurence I. Carr: Battalion Chief
RE: Incident Activity Reports for the Month of December 2014

There were 30 incidents that occurred during the month of December in the community of Kensington. Please see the attached "Incident Log" for the dates and times locations and incident type for these calls that the Fire Department responded to this past month. Kensington calls are shown in the charts at the bottom of this page. During this month E65 responded to a total of 55 calls in all districts.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	1	3.33%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	17	56.67%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	4	13.33%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	5	16.67%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	1	3.33%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	2	6.67%
Totals		30	100.00%



Kensington Fire Protection District Response Log for December 2014

#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402760	01-Dec-14 10:40:21	201 AMHERST AVE	Kensington	E72	321
2	1402762	01-Dec-14 14:40:36	400 COLUSA AVE	Kensington	E65	451
3	1402766	01-Dec-14 17:12:34	211 STANFORD AVE	Kensington	E65	321
4	1402776	02-Dec-14 20:23:17	11 SUNSET DR	Kensington	E65	700
5	1402783	04-Dec-14 12:05:35	264 KENYON AVE	Kensington	E65	321
6	1402820	08-Dec-14 07:26:29	264 KENYON AVE	Kensington	E65	321
7	1402824	08-Dec-14 20:38:11	38 HIGHGATE RD	Kensington	E65	444
8	1402839	11-Dec-14 03:39:44	62 STRATFORD DR	Kensington	E71	444
9	1402845	11-Dec-14 09:04:08	143 HIGHLAND BLVD	Kensington	E65	321
10	1402847	11-Dec-14 13:07:53	208 COLUMBIA AVE	Kensington	E65	321
11	1402848	11-Dec-14 15:14:37	28 KENSINGTON CT	Kensington	E65	114
12	1402850	11-Dec-14 16:11:05	51 RICHARDSON DR	Kensington	E65	321
13	1402858	12-Dec-14 10:11:05	111 ARDMORE DR	Kensington	E72	321
14	1402870	13-Dec-14 09:32:59	262 YALE AVE	Kensington	E65	321
15	1402878	14-Dec-14 08:12:21	375 OCEAN VIEW AVE	Kensington	E65	321
16	1402889	16-Dec-14 06:47:47	1643 OAK VIEW AVE	Kensington	E65	554
17	1402902	18-Dec-14 09:19:20	57 COWPER AVE	Kensington	E65	553
18	1402909	19-Dec-14 07:18:45	300 GRIZZLY PEAK BLVD	Kensington	E65	554
19	1402916	20-Dec-14 00:48:34	49 NORWOOD AVE	Kensington	E65	440
20	1402918	20-Dec-14 09:14:19	62 HIGHGATE RD	Kensington	E65	321
21	1402925	20-Dec-14 23:29:44	138 LAWSON DR	Kensington	E65	321
22	1402932	21-Dec-14 15:26:38	138 LAWSON DR	Kensington	E65	321
23	1402945	23-Dec-14 09:58:50	1 HIGHGATE RD	Kensington	E65	321
24	1402958	24-Dec-14 14:26:43	134 WINDSOR AVE	Kensington	E65	321
25	1402976	26-Dec-14 22:50:55	421 OCEAN VIEW AVE	Kensington	E65	651
26	1402983	27-Dec-14 14:48:25	7 SUNSET DR	Kensington	E65	553
27	1402992	28-Dec-14 18:34:46	719 COVENTRY DR	Kensington	E65	745
28	1403000	29-Dec-14 23:27:30	265 GRIZZLY PEAK BLVD	Kensington	E65	321
29	1403004	30-Dec-14 09:25:46	294 GRIZZLY PEAK BLVD	Kensington	E65	321
30	1403016	30-Dec-14 23:16:16	261 GRIZZLY PEAK BLVD	Kensington	E65	550

* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

Kensington Fire Protection District

Engine 65 Response Log for December 2014

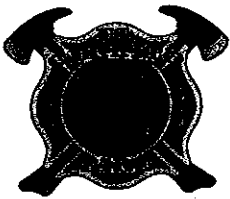
#	Incident Number	Date & Time	Address	City	Apparatus ID	Incident Type*
1	1402762	01-Dec-14 14:40:36	400 COLUSA AVE	Kensington	E65	451
2	1402766	01-Dec-14 17:12:34	211 STANFORD AVE	Kensington	E65	321
3	1402769	02-Dec-14 10:02:06	7311 GLADYS AVE	El Cerrito	E65	611
4	1402776	02-Dec-14 20:23:17	11 SUNSET DR	Kensington	E65	700
5	1402781	03-Dec-14 16:29:21	6699 FAIRMOUNT AVE	El Cerrito	E65	611U
6	1402783	04-Dec-14 12:05:35	264 KENYON AVE	Kensington	E65	321
7	1402793	05-Dec-14 10:54:37	1022 ELM CT	El Cerrito	E65	740
8	1402796	05-Dec-14 12:45:17	849 ARLINGTON AVE	El Cerrito	E65	321
9	1402807	06-Dec-14 22:40:13	7011 FAIRMOUNT AVE	El Cerrito	E65	611M
10	1402810	07-Dec-14 03:49:02	855 GALVIN DR	El Cerrito	E65	321
11	1402811	07-Dec-14 07:52:28	400 SEAVIEW DR	El Cerrito	E65	331
12	1402820	08-Dec-14 07:26:29	264 KENYON AVE	Kensington	E65	321
13	1402823	08-Dec-14 19:43:52	804 SHEVLIN DR	El Cerrito	E65	321
14	1402824	08-Dec-14 20:38:11	38 HIGHGATE RD	Kensington	E65	321
15	1402831	09-Dec-14 21:19:32	6729 RICHMOND AVE	Richmond heig	E65	743
16	1402836	11-Dec-14 01:05:40	LEVISTON AVE	El Cerrito	E65	622
17	1402837	11-Dec-14 02:12:39	859 GALVIN DR	El Cerrito	E65	746
18	1402839	11-Dec-14 03:39:44	62 STRATFORD DR	Kensington	E65	444
19	1402843	11-Dec-14 08:20:47	705 COLUSA AVE	El Cerrito	E65	520
20	1402846	11-Dec-14 09:44:29	156 CARMEL AVE	El Cerrito	E65	321
21	1402847	11-Dec-14 13:07:53	208 COLUMBIA AVE	Kensington	E65	321
22	1402848	11-Dec-14 15:14:37	28 KENSINGTON CT	Kensington	E65	321
23	1402850	11-Dec-14 16:11:05	51 RICHARDSON DR	Kensington	E65	114
24	1402858	12-Dec-14 10:11:05	111 ARDMORE DR	Kensington	E65	321
25	1402870	13-Dec-14 09:32:59	262 YALE AVE	Kensington	E65	321
26	1402874	13-Dec-14 12:17:19	1229 LAWRENCE ST	El Cerrito	E65	321
27	1402878	14-Dec-14 08:12:21	375 OCEAN VIEW AVE	Kensington	E65	321
28	1402882	14-Dec-14 17:49:36	1765 ARLINGTON BLVD	El Cerrito	E65	111
29	1402884	15-Dec-14 03:06:37	926 AVIS DR	El Cerrito	E65	743
30	1402889	16-Dec-14 06:47:47	1643 OAK VIEW AVE	Kensington	E65	321

31	1402902	18-Dec-14 09:19:20	57 COWPER AVE	Kensington	E65	554
32	1402909	19-Dec-14 07:18:45	300 GRIZZLY PEAK BLVD	Kensington	E65	553
33	1402916	20-Dec-14 00:48:34	49 NORWOOD AVE	Kensington	E65	554
34	1402918	20-Dec-14 09:14:19	62 HIGHGATE RD	Kensington	E65	440
35	1402921	20-Dec-14 10:52:26	845 ARLINGTON AVE	El Cerrito	E65	611
36	1402922	20-Dec-14 19:01:20	230 EL CERRITO PLZ	El Cerrito	E65	735
37	1402925	20-Dec-14 23:29:44	138 LAWSON DR	Kensington	E65	321
38	1402930	21-Dec-14 09:52:00	308 CARMEL AVE	El Cerrito	E65	321
39	1402932	21-Dec-14 15:26:38	138 LAWSON DR	Kensington	E65	321
40	1402939	22-Dec-14 15:02:51	7401 ERROL DR	El Cerrito	E65	651
41	1402945	23-Dec-14 09:58:50	1 HIGHGATE RD	Kensington	E65	321
42	1402946	23-Dec-14 10:56:03	1432 NAVELLIER ST	El Cerrito	E65	611X
43	1402952	24-Dec-14 01:16:57	823 GALVIN DR	El Cerrito	E65	321
44	1402958	24-Dec-14 14:26:43	134 WINDSOR AVE	Kensington	E65	321
45	1402971	26-Dec-14 13:19:46	8259 TERRACE DR	El Cerrito	E65	321
46	1402976	26-Dec-14 22:50:55	421 OCEAN VIEW AVE	Kensington	E65	321
47	1402983	27-Dec-14 14:48:25	7 SUNSET DR	Kensington	E65	651
48	1402989	28-Dec-14 14:43:07	215 1/2 COLUSA AVE	El Cerrito	E65	622
49	1402992	28-Dec-14 18:34:46	719 COVENTRY DR	Kensington	E65	553
50	1403000	29-Dec-14 23:27:30	265 GRIZZLY PEAK BLVD	Kensington	E65	745
51	1403004	30-Dec-14 09:25:46	294 GRIZZLY PEAK BLVD	Kensington	E65	321
52	1403011	30-Dec-14 15:31:20	752 RICHMOND AVE	El Cerrito	E65	400
53	1403016	30-Dec-14 23:16:16	261 GRIZZLY PEAK BLVD	Kensington	E65	550
54	1403021	31-Dec-14 09:02:20	629 COVENTRY DR	Kensington	E65	611M
55	1500001	01-Jan-15 01:59:16	836 CONTRA COSTA DR	El Cerrito	E65	321

* See Attached Table for Incident Type Explanations

Type Series	Description
100	(Structure, Trash, Vehicle, Vegetation Fire)
200	(Over Pressure/Ruptures Explosions, Bombs)
300	(EMS, Vehicle Accidents, Extrication, Rescue)
400	(Chemical Spills, Leaks, Down power Lines)
500	(Distress, Water/ Smoke/Odor Problems, Public Assists)
600	(Cancelled En Route, Wrong Location)
700	(Wrong Company/Unit Dispatched)

CHIEF/PRESIDENT REPORTS



EL CERRITO FIRE DEPARTMENT

Memorandum

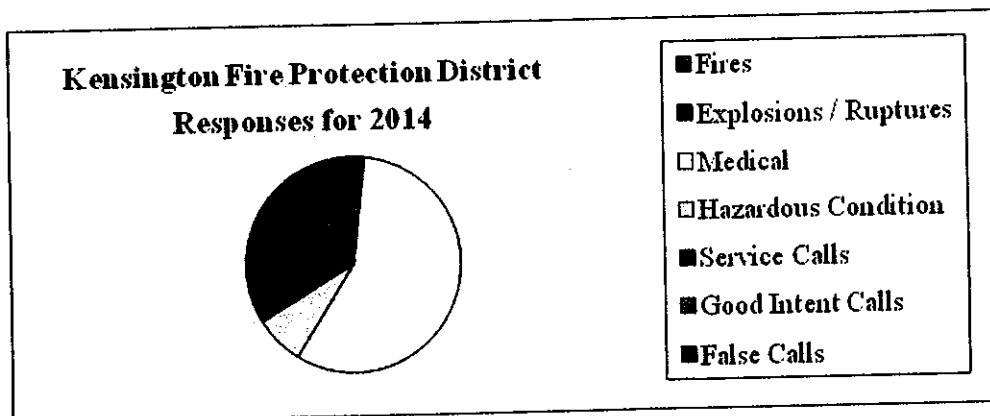
January 7, 2015

To: Kensington Fire Protection District Board Members
From: Lance J. Maples, Fire Chief
Subject: Total Incident Activity Reports for 2014

The El Cerrito/Kensington Fire Department responded to a total of 324 incidents this year in the community of Kensington.

The chart below is broken down into NFIRS incident types. The following is a list of the response types, the number of responses for each type and the percentage of the total calls for each type.

<u>Call Type</u>		<u>Incident Count</u>	<u>Percentages</u>
Fires	<i>(Structure, Trash, Vehicles, Vegetation Fires)</i>	6	1.85%
Explosions / Ruptures	<i>(Over Pressure/Ruptures, Explosions, Bombs)</i>	0	0.00%
Medical	<i>(EMS, Vehicle Accidents, Extrication Rescue)</i>	185	57.10%
Hazardous Condition	<i>(Chemical Spills, Leaks, Down Power Lines)</i>	24	7.41%
Service Calls	<i>(Distress, Water/Smoke/Odor Problems, Public Assists)</i>	62	19.14%
Good Intent Calls	<i>(Cancelled En Route, Wrong Location)</i>	22	6.79%
False Calls	<i>(Wrong Company/Unit Dispatched)</i>	25	7.72%
Totals		324	100.00%



2015 KFPD PROPOSED COMMITTEE ASSIGNMENTS

Finance Committee: Directors Kosel and Nagel

Property Management: Directors deVille and Harmon

Education: Director Kosel

Contra Costa County Special District Assoc: Directors Nagel and Kassarian

Diablo Fire Safe Council/Wildland Interface: Fire Staff

NEW BUSINESS



AGENDA BILL

Date: January 14, 2015
To: Kensington Fire Protection District Board of Directors
From: Lance Maples, Fire Chief
Subject: **Agreement with the City of Berkeley for year around automatic aid for fire and emergency medical services.**

BACKGROUND

The Fire District adopted a mutual response agreement in May of 1997 that authorized the Fire Chief to execute said agreement that provided for the exchange of fire services in the designated mutual response area during critical fire weather with the City of Berkeley.

ANALYSIS/DISCUSSION

The Fire Chiefs of the Kensington Fire Protection District and the City of Berkeley desire to enter into an agreement to provide automatic aid for fire and station coverage to each jurisdiction on a year-round basis instead of a limited basis during critical fire weather.

This updated agreement will provide year-round response and improve response times of the fire alarm fire companies on the Kensington-Berkeley border and provide for automatic coverage of fire stations during greater alarm fires.

The Kensington Fire Protection District and Berkeley Fire Departments are members of the East Bay Regional Emergency Communications System Authority (EBRCSA) and have the capability to communicate on each agency's dispatch, command, or tactical radio channels. The ability to communicate on each agency's radio channels improves the coordination and response efforts on emergency calls. It should also be noted that this agreement will require an annual joint training exercise to insure common operations for both agencies are known by staff.

FINANCIAL CONSIDERATIONS

None

LEGAL CONSIDERATIONS

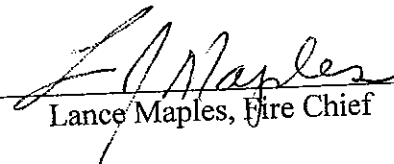
This MOU is executed pursuant to the provisions of the California Emergency Services Act, Title 2, Division 1, Chapter 7 of the Government Code, Government Code sections 8615-8619, Government

Code section 53000 et seq., Government Code Section 55630 et seq., Health & Safety Code 13050 et seq., Health & Safety Code section 13800 et seq. and Public Resources Code section 5561.6.

RECOMMENDATION

Adopt a Resolution authorizing the Fire Chief to execute a memorandum of understanding with the City of Berkeley to provide year-round automatic aid in each other's jurisdiction for fire and emergency medical calls.

Reviewed by:


Lance Maples, Fire Chief

ATTACHMENTS

1. Resolution
2. Memorandum of Understanding between the City of Berkeley and the Kensington Fire Protection District
3. City of Berkeley Agenda Bill and Resolution

RESOLUTION 15-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON FIRE PROTECTION DISTRICT ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BERKELEY AND THE KENSINGTON FIRE PROTECTION DISTRICT FOR AUTOMATIC AID RESPONSE AND EXCHANGE OF FIRE AND EMERGENCY SERVICES.

WHEREAS, the Kensington Fire Protection District adopted an agreement in May of 1997, establishing a Memorandum of Understanding (MOU) and mutual response area with the City of Berkeley; and

WHEREAS, a MOU was executed in May of 1997, that authorized the Fire Chiefs of the City of Berkeley and Kensington Fire Protection District to develop a Mutual Response Area Agreement that established specific procedures and protocols governing the response of each agency's fire department into the designated Mutual Response Areas during critical fire weather; and

WHEREAS, the Fire Chiefs of the City of Berkeley and Kensington Fire Protection District desire to update and modify the previous MOU to establish protocols and automatic-aid response to each other's jurisdiction to include structure fire response, station coverage and response to fire or other emergency calls; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Kensington Fire Protection District hereby authorize the Fire Chief to negotiate and execute an updated Memorandum of Understanding with the City of Berkeley for the exchange of fire and emergency response procedures on a year round basis.

The foregoing resolution was duly adopted at a regular meeting of the Kensington Fire Protection District Board of Directors on the 14th day of January 2015 by the following vote of the Board:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

Larry Nagel, President

ATTEST:

Michael Kassarian, Secretary

MEMORANDUM OF UNDERSTANDING
EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICES
BETWEEN THE CITY OF BERKELEY AND THE KENSINGTON FIRE PROTECTION
DISTRICT

This Memorandum of Understanding ("MOU") is entered into on _____, 2015, by and between the City of BERKELEY on the one hand and the KENSINGTON FIRE PROTECTION DISTRICT on the other hand. BERKELEY and KENSINGTON FIRE PROTECTION DISTRICT shall be referred to as "Party" or "Parties".

This MOU is made with reference to the following facts and objectives:

The City of BERKELEY and KENSINGTON FIRE PROTECTION DISTRICT each maintain and operate fire protection organizations in and for their respective jurisdictions; and

Certain of the lands protected by each Party herein are adjacent to the lands protected by the other Party; and

The Cities of BERKELEY and KENSINGTON FIRE PROTECTION DISTRICT each desire to furnish fire and emergency assistance to the other when such aid is required as set forth below; and

This MOU is executed pursuant to the provisions of the California Emergency Services Act, Title 2, Division 1, Chapter 7 of the Government Code, Government Code sections 8615-8619, Government Code section 53000 et seq., Government Code Section 55630 et seq., Health & Safety Code 13050 et seq., Health & Safety Code section 13800 et seq. and Public Resources Code section 5561.6.

The Parties mutually agree as follows:

1. The Fire Chief of the Berkeley Fire Department and the Fire Chief of the KENSINGTON Fire Protection District are hereby authorized to develop, execute and implement this MOU, which shall set forth the specific procedures and protocol to be used to effect a mutual and coordinated response to reports of fire in established automatic aid areas.
2. Berkeley Fire Department shall communicate on KENSINGTON Fire Protection District's designated command and tactical channel when responding into KENSINGTON FIRE PROTECTION DISTRICT. KENSINGTON Fire Protection District shall communicate on Berkeley Fire Department's designated command and tactical channel when responding into BERKELEY.

3. Joint training exercises shall be carried out annually or as needed under the direction of the Fire Chiefs of the City of Berkeley and KENSINGTON Fire Protection District.
4. The Berkeley Fire Department and KENSINGTON Fire Protection District shall use the Incident Command System (*ICS*), the standard organization system, to govern emergency operations.
5. The jurisdictional department having authority shall be responsible for obtaining information and completing required reports. All reports which include automatic or mutual aid under this MOU shall be shared between the Parties.
6. The Parties shall furnish fire protection, apparatus, personnel, equipment, materials, or supplies and render such fire protection services or station coverage to each other in the manner described in this MOU.
 - a. KENSINGTON Fire Protection District may respond with an engine company for station coverage at Berkeley Fire Station 4, 1900 Marin Avenue, for BERKELEY upon request by the Berkeley Fire Department. KENSINGTON Fire Protection District may respond to emergency calls in BERKELEY while performing station coverage duties.
 - b. The KENSINGTON FIRE PROTECTION DISTRICT may respond with one Engine Company as part of an initial first alarm assignment to Berkeley Fire Quadrants 79, 80, 81, 82, and 83.
 - c. The KENSINGTON FIRE PROTECTION DISTRICT may respond with up to two engines (any combination of a Type I, III, or XI engine) and a Battalion Chief for a vegetation fire within Berkeley Fire Quadrants 76, 79, 80, 81, 82, and 83.
 - d. The BERKELEY Fire Department may respond with one Engine Company for station coverage at KENSINGTON Fire Station 65, 217 Arlington Avenue, for KENSINGTON FIRE PROTECTION DISTRICT upon request by the District. The Berkeley Fire Department may respond to emergency calls in the KENSINGTON FIRE PROTECTION DISTRICT response area while performing station coverage duties.
 - e. The Berkeley Fire Department may respond with up to two engines (any combination of a Type I, III, or XI) and a Battalion Chief for a vegetation fire within the KENSINGTON FIRE PROTECTION DISTRICT Fire Quadrant 65A or 65B which includes a geographical area previously referred to as the San Pablo Ridge MRA.

- f. Each Party shall ensure responding personnel don full personal protective equipment when responding to a vegetation or structure fire call in each party's jurisdiction.
7. In the event that the aiding Party is unable to dispatch, in whole or in part, an agreed-upon response as described above, the aiding Party shall immediately notify the requesting Party of the inability to respond or provide station coverage.
8. The services provided pursuant to this MOU shall not be used by either Party as a substitute for day-to-day full and continuing fire protection within its own borders. The rendering of aid by one party to the other hereunder is voluntary. Neither Party shall be required to reduce its own fire protection resources, personnel, services or facilities to the detriment of its normal fire protection capability within its borders.
9. Neither Party to this agreement shall be required to provide compensation to the other for services rendered hereunder. The advantage and protection of mutual aid responses afforded by this agreement shall constitute the sole and adequate consideration for the performance hereof.
10. The City of BERKELEY shall defend, indemnify and hold harmless KENSINGTON FIRE PROTECTION DISTRICT from and against all claims, expenses, losses, liability or damages resulting from the acts or omissions to act by the City of BERKELEY in the performance of this MOU. KENSINGTON FIRE PROTECTION DISTRICT shall defend, indemnify, and hold harmless the City of BERKELEY from and against all claims, expenses, losses, liability or damages resulting from the acts or omissions to act by KENSINGTON FIRE PROTECTION DISTRICT in the performance of this MOU.
11. Notwithstanding anything else stated to the contrary in this MOU, each Party shall be solely responsible for the actions of its respective officers, agents, and employees while they are performing work, services or functions for said Party under this MOU. While performing work, services, or functions under this MOU, the officers, agents and employees of each Party are not officers, agents, or employees of the other Party, regardless of the nature and extent of the acts performed by them. In this regard, Section 10 above shall in no way obligate the indemnifying Party to provide such protection, defense or indemnification to the extent of the acts or omissions of the other Party, its officers, agents or employees.
12. Each Party shall be solely liable to provide Workers' Compensation insurance coverage and pay valid claims for injuries or death to any of its officers, agents, or employees performing work, services or functions under this MOU, regardless of whether the other Party was directly or indirectly supervising the conduct of such person(s). To this end, no Party shall assume any liability

under Workers' Compensation laws or any other employers' liability laws on account of any work, service or function performed by the other Party's officers, agents or employees under this MOU.

13. In the event of any conflict between this MOU and any other mutual aid agreement between either party hereto and any county, state or federal government entity or division thereof, said other agreement shall take precedence.
14. This agreement may be amended at any time by a written amendment hereto executed by both parties. Any reduction, contracting or sub-contracting of day-to-day full and continuing fire protection services or resources by either Party shall be cause for renegotiation of this agreement.
15. This MOU executed hereunder may be terminated on action by either the BERKELEY City Manager or KENSINGTON FIRE PROTECTION DISTRICT Fire Chief upon thirty days' written notice to the other.
16. This MOU shall supersede any and all prior agreements, oral or written, regarding the subject matter between the City of Berkeley and KENSINGTON FIRE PROTECTION DISTRICT.

IN WITNESS WHEREOF, the City of BERKELEY and the KENSINGTON FIRE PROTECTION DISTRICT have executed this Memorandum of Understanding as of the date first written above.

CITY OF BERKELEY

KENSINGTON FIRE
PROTECTION
DISTRICT

Christine Daniel, City Manager

Lance Maples, Fire Chief

Approved as to form:

Approved as to form:

Michael Woo, Deputy City Attorney

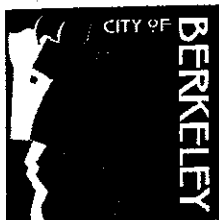
John Bakker, District Legal Counsel

Registered:

City Auditor


Attest:

City Clerk



Office of the City Manager

CONSENT CALENDAR
October 21, 2014

To: Honorable Mayor and Members of the City Council
 From:  Christine Daniel, City Manager
 Submitted by: Gil Dong, Fire Chief
 Subject: Agreement: Kensington Fire Protection District Fire and Emergency Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a memorandum of understanding with the Kensington Fire Protection District to provide year-round automatic aid in each city's jurisdiction for fire and emergency medical calls, rescinding Resolution Nos. 56,813-N.S. and 59,159-N.S. and maintaining the existing mutual response area agreement until the year-round fire and emergency services agreement is codified.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

The Fire Chiefs from the Kensington Fire Protection District and the City of Berkeley desire to enter into an agreement to provide automatic aid for fire and station coverage to each jurisdiction on a year-round basis instead of a limited basis during critical fire weather.

This updated agreement will provide year-round response and improve response times of the first alarm fire companies on the Kensington-Berkeley border and provide for automatic coverage of fire stations during greater alarm fires.

The Kensington Fire Protection District and Berkeley Fire Departments are members of the East Bay Regional Emergency Communications System Authority (EBRCSA) and have the capability to communicate on each agency's dispatch, command, or tactical radio channels. The ability to communicate on each agency's radio channels improves the coordination and response efforts on emergency calls.

The Berkeley Fire Fighters Association Local 1227 were provided an opportunity to meet and confer with the City of Berkeley on the impacts of creating an automatic aid

agreement, but declined to meet as Local 1227 concurs with the pursuit of such agreement.

BACKGROUND

The City Council adopted Resolution No. 56,813-N.S. on January 12, 1993, that authorized the City Manager to negotiate and execute a mutual response agreement that provided for the exchange of fire services in the designated mutual response area during critical fire weather.

On September 17, 1997, the City Council adopted Resolution 59-159 N.S. authorizing the City Manager to negotiate and execute a mutual response agreement that provided for the exchange of fire services in the San Pablo Ridge area during critical fire weather.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

POSSIBLE FUTURE ACTION

None considered.

FISCAL IMPACTS OF POSSIBLE FUTURE ACTIONS

None.

CONTACT PERSON

Gil Dong, Fire Chief, 981-3473

ATTACHMENTS

1. Resolution
2. Kensington Fire and Emergency Services Agreement

RESOLUTION NO. 66,821-N.S.

MEMORANDUM OF UNDERSTANDING: THE KENSINGTON FIRE PROTECTION DISTRICT FOR AUTOMATIC AID RESPONSE AND EXCHANGE OF FIRE AND EMERGENCY SERVICES; AND RESCINDING RESOLUTION NOS. 56,813-N.S. AND 59,159-N.S.

WHEREAS, Resolution No. 56,813-N.S. was adopted by the City Council on January 12, 1993 authorizing the City Manager to negotiate and execute a Memorandum of Understanding (MOU) for the exchange of fire protection with the Kensington Fire Protection District, and which would permit both Berkeley and Kensington Fire Departments to automatically respond to fires in pre-designated areas regardless of jurisdictional boundaries; and

WHEREAS, Resolution No. 59,159-N.S. was adopted by the City Council on September 17, 1997, establishing a MOU with the Kensington Fire Protection District establishing a mutual response area in the San Pablo Ridge area; and

WHEREAS, a MOU was executed on January 12, 1993, that authorized the Fire Chiefs of Berkeley and Kensington Fire Protection District to develop a Mutual Response Area Agreement that established specific procedures and protocols governing the response of each agency's fire department into the designated Mutual Response Areas during critical fire weather; and

WHEREAS, the Fire Chiefs of Berkeley and Kensington Fire Departments desire to update and modify the previous MOU to establish protocols and automatic-aid response to each other's jurisdiction to include structure fire response, station coverage, and response to fire or other emergency calls; and

WHEREAS, the Berkeley Fire Fighters Association Local 1227 concurs with the proposed agreement and declined to meet and confer to discuss the impacts of entering into a year round automatic-aid response agreement with the Kensington Fire Protection District to include fire and emergency medical responses.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that Resolution Nos. 56,813 and 59,159 are hereby rescinded.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to maintain the existing MRA agreement until a successor agreement is ratified.

BE IT FURTHER RESOLVED that the City Manager negotiate and execute an updated Memorandum of Understanding with the Kensington Fire Protection District for the exchange of fire and emergency response procedures on a year round basis and made a part hereof a record signature copy of said MOU to be on file in the Office of the City Clerk.

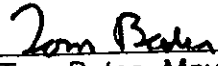
* * * * *

The foregoing Resolution was adopted by the Berkeley City Council on October 21, 2014 by the following vote:

Ayes: Anderson, Arreguin, Capitelli, Maio, Moore, Wengraf, Worthington, Wozniak and Bates.

Noes: None.

Absent: None.



Tom Bates, Mayor

Attest: 

Mark Numainville, CMC, City Clerk

BOARD REPORTS

QUARTERLY MEETING OF THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION

Date: Monday, January 26, 2015
Time: 10:00 a.m. Meeting
Location: Central Contra Costa Sanitary District - Multipurpose Room
5019 Imhoff Place, Martinez, CA 94553

AGENDA

- 10:00 a.m. Welcome and Introductions (Your Name & Agency, brief news of your agency)
- 10:20 a.m. Approval of October 20, 2014 meeting minutes
- 10:25 a.m. Guest Speaker: Thomas Peele Contra Costa Times (Bay Area News Group)
Investigative Reporter
We will learn of Thomas Peele's current projects and hear about his insights into the workings of Contra Costa County.
- 11:25 a.m. Annual Business Meeting – Committee assignments, reports, and informational items:
Chair Bette Boatman
- 11:40 a.m. LAFCO Representative Report:
Lou Ann Texeira, Contra Costa LAFCo Executive Director
- 11:50 a.m. East Bay Regional Park District – Park Advisory Committee Report:
Lou Ann Texeira, Contra Costa LAFCo Executive Director
- 11:55 a.m. Legislative Committee Report:
Erich Pfuehler, East Bay Regional Parks District
- 12:00 p.m. Committee Updates: Finance Report:
Treasurer Sharyn Rossi, Contra Costa Mosquito & Vector Control District
- 12:05 p.m. California Special Districts Association Activities Update:
Sherry Sterrett, Pleasant Hill Recreation & Park District
- 12:10 p.m. Other Local Government Official Updates
- 12:30 p.m. Adjourn Next meeting will be April 20, 2015

IF YOU WILL BE ATTENDING THE JANUARY MEETING PLEASE SEND THE NAME OF YOUR SPECIAL DISTRICT AND THE REPRESENTATIVE(S) ATTENDING THIS MEETING NO LATER THAN JANUARY 20, 2015

To: Suzette Crayton, Central Contra Costa Sanitary District
Email: scrayton@centralsan.org
Phone: (925) 229-7300, Fax: (925) 372-0192

**Mark your calendars with our future Chapter Meeting Dates:
April 20, 2015, July 20, 2015**

Contra Costa Special Districts Association – c/o Central Contra Costa Sanitary District

Brenda Navellier

From: Jeffrey Thomas
Sent: Monday, January 05, 2015 3:24 PM
To: Brenda Navellier
Subject: Thank you KFPD Board

Now that the holidays have passed, I just wanted to take a minute to thank the Kensington Fire Board of Directors for the employee appreciation dinner. It was delicious and much appreciated! We are happy to have such an excellent relationship between the El Cerrito Fire Department and the Kensington Fire District.

Thanks again,

Jeff Thomas
Fire Captain

Brenda Navellier

From: Brian Cheshareck
Sent: Sunday, December 21, 2014 11:41 AM
To: Brenda Navellier
Subject: RE: catered Holiday dinners courtesy of KFPD Board

Brenda,

Thanks to you and the Kensington Fire Protection District for a great meal. It was dinner last night, breakfast this morning and probably dinner tonight as well. It's very thoughtful and me and my crew were very grateful for the meal. Let the board know we are appreciative of their support and all they do to make this partnership so seamless.

Thanks, again and happy holidays.
Captain Brian Cheshareck

From: Brenda Navellier
Sent: Monday, December 15, 2014 3:07 PM
To: Fire Department
Subject: catered Holiday dinners courtesy of KFPD Board

Good afternoon,

The Kensington Fire Protection District will be providing catered dinners to each shift in a holiday employee appreciation gesture. Picante will be delivering dinner to Station 72 for crews on duty at approximately 5:45 p.m. A shift will take place on December 22nd, B shift will take place on December 18th and C shift will take place on December 20th.

Happy Holidays from KFPD!

Brenda

Brenda Navellier

From: David Hood
Sent: Friday, December 19, 2014 2:23 PM
To: Brenda Navellier
Subject: RE: catered Holiday dinners courtesy of KFPD Board

pic! Thanks KFPD board

From: Brenda Navellier
Sent: Monday, December 15, 2014 3:07 PM
To: Fire Department
Subject: catered Holiday dinners courtesy of KFPD Board

Good afternoon,

The Kensington Fire Protection District will be providing catered dinners to each shift in a holiday employee appreciation gesture. Picante will be delivering dinner to Station 72 for crews on duty at approximately 5:45 p.m. A shift will take place on December 22nd, B shift will take place on December 18th and C shift will take place on December 20th.

Happy Holidays from KFPD!

Brenda

Brenda Navellier

From: Larry Carr
Sent: Thursday, December 18, 2014 9:03 PM
To: Brenda Navellier
Subject: RE: catered Holiday dinners courtesy of KFPD Board

We just had our lovely dinner, courtesy of the KFPD! Thanks ever so much!

Laurence

From: Brenda Navellier
Sent: Monday, December 15, 2014 3:07 PM
To: Fire Department
Subject: catered Holiday dinners courtesy of KFPD Board

Good afternoon,

The Kensington Fire Protection District will be providing catered dinners to each shift in a holiday employee appreciation gesture. Picante will be delivering dinner to Station 72 for crews on duty at approximately 5:45 p.m. A shift will take place on December 22nd, B shift will take place on December 18th and C shift will take place on December 20th.

Happy Holidays from KFPD!

Brenda